Modern DCPDS Civilian Inbox

- Groupbox vs. Indiv

Groupbox vs Personal Inbox

- **Groupbox**
  - Allows a group of people to share workload
  - Provides a common destination for incoming RPAs (e.g., one groupbox for a CPAC)
  - A person can belong to more than one
- **Personal Inbox**
  - Shows all RPAs sent to one person
  - Also shows any RPAs/notifications in the Groupbox to which the user belongs

Jane's Inbox (Open Actions)

RPA Number	Sent to
00MAR0012345	GROUPBOX
00MAR0023456	GROUPBOX
00MAR0022334	JANE DOE
00MAR0022233	JANE DOE

Bob's Inbox (Open actions)

RPA Number	Sent To
00MAR0012345	GROUPBOX
00MAR0023456	GROUPBOX
00MAR0011111	BOB SMITH
00MAR0044444	BOB SMITH

Open vs. Closed

- **Open**
  - Active in the inbox
  - The RPA can only be accessed for update in one inbox
- **Closed**
  - Active in a different inbox, *or*
  - After Update HR and effective date past

Inbox Status

RPA Route	Initiator	CPAC	CPOC
Not Saved	No Record		
Saved	**Open**		
To CPAC	Closed	**Open**	
To CPOC	Closed	Closed	**Open**
Update HR	Closed	Closed	Closed